

## Attestation of Eligibility for an Enrollment Period

Typically, you may enroll in a health plan during the Open Enrollment Period. There are exceptions that may allow you to enroll in a health plan outside of this period.

Please read the following statements carefully and check the box if the statement applies to you. By checking any of the following boxes, you are certifying that, to the best of your knowledge, you are eligible for a special enrollment period. You are now required to provide documentation to verify your SEP. If we later determine that this information is incorrect, you may be disenrolled. The "Date of Event" is the date of the qualifying event (marriage, divorce, birth of a child, loss of coverage, etc.) that may qualify you for special enrollment.

- If you and/or your dependents involuntarily lose coverage due to loss of eligibility, which may include loss of coverage resulting from termination of employment, a reduction in the number of work hours or a termination of employer contributions, being released from incarceration or you receive a notice of the loss of minimum essential coverage, you and your eligible dependents may enroll in the plan. The "Date of Event" is the last full day of coverage with previous carrier.  
**Date of Event:** \_\_\_\_\_
- If you acquire a new dependent through marriage or a civil union partnership you may enroll yourself and/or your new Legal Spouse and eligible Dependents in the Plan.  
**Date of Event:** \_\_\_\_\_
- If you acquire a new dependent through birth, adoption or placement of a child pending legal adoption, you may enroll yourself, your eligible legal spouse, the newborn or newly adopted child and any other eligible dependent children not currently enrolled in the plan.  
**Date of Event:** \_\_\_\_\_
- If you gain a new dependent under court order, you may enroll yourself, your legal spouse, the new dependent or any other eligible dependent not currently enrolled in the plan.  
**Date of Event:** \_\_\_\_\_
- If you or your eligible dependents enrollment or non-enrollment in a qualified health plan is unintentional, inadvertent or erroneous and is the result of the error, misrepresentation or inaction of an officer, employee or agent of the Health Insurance Marketplace for Health and Human Services (HHS), or its instrumentalities as evaluated and determined by the Health Insurance Marketplace. In such cases, the Health Insurance Marketplace may take such action as may be necessary to correct or eliminate the effects of such error, misrepresentation or inaction. If you or your eligible dependent's enrollment in a health plan is unintentional, inadvertent, or erroneous resulting from action by a non-Exchange entity.  
**Date of Event:** \_\_\_\_\_
- If you or your eligible dependents adequately demonstrate to the health insurance marketplace that a qualified health plan in which he or she is enrolled substantially violated a material provision of its contract in relation to the enrollee.  
**Date of Event:** \_\_\_\_\_
- If you or a qualified individual becomes newly eligible or ineligible for advance payments of the premium tax credit, or change in eligibility for cost sharing reductions.  
**Date of Event:** \_\_\_\_\_
- If a qualified individual or enrollee, or his or her dependent gains access to new qualified health plans as a result of a permanent move.  
**Date of Event:** \_\_\_\_\_
- If you experience a loss of a dependent or dependent status through divorce or legal separation.  
**Date of Event:** \_\_\_\_\_
- If a qualified individual or his or her dependent was not previously a citizen, national or lawfully present and gains such status.  
**Date of Event:** \_\_\_\_\_
- If you experience a loss of a dependent or dependent status through death.  
**Date of Event:** \_\_\_\_\_

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date

- I agree that the typed name above shall be treated as a valid signature for all purposes of this form.

# Washington Application for Individual & Family Health Insurance Coverage



For assistance in completing this form, visit HealthAlliance.org or call 877-750-3517 Monday through Friday, 8 a.m.–5 p.m. CST. Mail your completed form to Health Alliance Northwest Health Plan, ATTN: Individual Enrollment, 3310 Fields South Drive, Champaign, IL 61822. You may also email your completed application to individualenrollment@healthalliance.org or fax it to 217-902-9755.

**INSTRUCTIONS:**

1. Any information you provide in this form is confidential.
2. The answers you provide in this form must be true and complete, to the best of your knowledge and belief. Do not leave any question unmarked.
3. An intentional misrepresentation may result in your policy being modified or terminated, or in claims being reduced or denied.
4. You should have the following information available for each person requesting coverage:
  - Social Security Number and date of birth (Newborn SSNs can be submitted later). SSNs are required for 1095B tax forms.
  - Information about any current insurance coverage
5. For purposes of this application, the term "dependent" refers to any child up to age 26 for whom you are requesting coverage, regardless of whether the child may be considered a dependent for tax or other purposes.
6. If applying during a Special Enrollment Period (outside the normal Open Enrollment Period), you will be required to provide supporting documentation to verify your qualifying event.
7. If you have an outstanding balance on a previous Health Alliance Northwest plan, any payment on your new plan will be applied to that outstanding balance first.

Primary Applicant Information			
Name (Last)		(First)	(MI)
Residential Street Address:			Apt. #:
City:	State:	Zip:	County:
Mailing Address (If Different):			Apt. #:
City:	State:	Zip:	County:
Primary Phone Number: ( )		Secondary Phone Number: ( )	
Date of Birth: / /	Social Security Number:		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
<b>Required</b> Primary Care Physician (PCP): Name (Last) (First)			Are you an established patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please check all that apply: <input type="checkbox"/> New Application <input type="checkbox"/> Dependent Addition <input type="checkbox"/> Plan Change			
Select one from the following options: <input type="checkbox"/> Open Enrollment <input type="checkbox"/> SEP (Outside the Open Enrollment Period, you must have a Qualifying Event to apply for coverage. Please complete the "Attestation of Eligibility for an Enrollment Period" form and submit, along with this application and documentation verifying your Qualifying Event. _____			
Requested Effective Date: _____ (Coverage not in force until Health Alliance Northwest approves your application and determines the effective date.)			
<b>Required</b> In the last 6 months, has the policyholder or any dependent(s) used any tobacco product at least 4 times a week (such as cigarettes, snuff, chewing tobacco, or any nicotine substitution product)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, indicate who: <input type="checkbox"/> Primary Applicant <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Dependent Children _____			

**Dependent Information**

List all family members you wish to include under the policy. For more information regarding the available coverage, please check with Health Alliance Northwest.

If additional space is required, please attach a separate sheet and be sure to sign and date that sheet.

**Spouse/Domestic Partner Name** (Last) (First) (MI)

Social Security Number: Date of Birth (mm/dd/yyyy):

Gender:  Male  Female

Primary Care Physician (PCP) Name: (Last) (First)

**Dependent Name** (Last) (First) (MI)

Relationship to Applicant: Date of Birth (mm/dd/yyyy):

Social Security Number: Gender:  Male  Female

Primary Care Physician (PCP) Name: (Last) (First)

**Dependent Name** (Last) (First) (MI)

Relationship to Applicant: Date of Birth (mm/dd/yyyy):

Social Security Number: Gender:  Male  Female

Primary Care Physician (PCP) Name: (Last) (First)

**Dependent Name** (Last) (First) (MI)

Relationship to Applicant: Date of Birth (mm/dd/yyyy):

Social Security Number: Gender:  Male  Female

Primary Care Physician (PCP) Name: (Last) (First)

**Dependent Name** (Last) (First) (MI)

Relationship to Applicant: Date of Birth (mm/dd/yyyy):

Social Security Number: Gender:  Male  Female

Primary Care Physician (PCP) Name: (Last) (First)

**Plan Options: Please choose one.**

POS 2000 Gold  Summit 5500 Bronze

Summit 4500 Silver  Summit HSA 6500 Bronze

### Current/Prior Coverage Information

For EACH person listed on this application, please indicate any current public health insurance coverage (for example, Medicare, HFS Medical Card, All Kids, Family Care, or other federal and state programs like the VA) or private health insurance. Each person applying for insurance must be listed below. If you currently do not have coverage, please indicate **NONE**.

**Self Name** (Last) (First) (MI)

**Current Coverage:**  None  Medicare  Other Public \_\_\_\_\_  
 Employer Group \_\_\_\_\_  Private (Insurer \_\_\_\_\_)  
 Individually Purchased  VA (Facility \_\_\_\_\_)  Other ( \_\_\_\_\_ )  
**Dates of Coverage:** From (mm/dd/yyyy): \_\_\_\_\_ To (mm/dd/yyyy): \_\_\_\_\_  
Is the issuance of this coverage **replacing** your existing coverage? \*  Yes  No

**Spouse/Domestic Partner Name** (Last) (First) (MI)

**Current Coverage:**  None  Medicare  Other Public \_\_\_\_\_  
 Employer Group \_\_\_\_\_  Private (Insurer \_\_\_\_\_)  
 Individually Purchased  VA (Facility \_\_\_\_\_)  Other ( \_\_\_\_\_ )  
**Dates of Coverage:** From (mm/dd/yyyy): \_\_\_\_\_ To (mm/dd/yyyy): \_\_\_\_\_  
Is the issuance of this coverage **replacing** your existing coverage? \*  Yes  No

**Dependent Name** (Last) (First) (MI)

**Current Coverage:**  None  Medicare  Other Public \_\_\_\_\_  
 Employer Group \_\_\_\_\_  Private (Insurer \_\_\_\_\_)  
 Individually Purchased  VA (Facility \_\_\_\_\_)  Other ( \_\_\_\_\_ )  
**Dates of Coverage:** From (mm/dd/yyyy): \_\_\_\_\_ To (mm/dd/yyyy): \_\_\_\_\_  
Is the issuance of this coverage **replacing** your existing coverage? \*  Yes  No

**Dependent Name** (Last) (First) (MI)

**Current Coverage:**  None  Medicare  Other Public \_\_\_\_\_  
 Employer Group \_\_\_\_\_  Private (Insurer \_\_\_\_\_)  
 Individually Purchased  VA (Facility \_\_\_\_\_)  Other ( \_\_\_\_\_ )  
**Dates of Coverage:** From (mm/dd/yyyy): \_\_\_\_\_ To (mm/dd/yyyy): \_\_\_\_\_  
Is the issuance of this coverage **replacing** your existing coverage? \*  Yes  No

**Dependent Name** (Last) (First) (MI)

**Current Coverage:**  None  Medicare  Other Public \_\_\_\_\_  
 Employer Group \_\_\_\_\_  Private (Insurer \_\_\_\_\_)  
 Individually Purchased  VA (Facility \_\_\_\_\_)  Other ( \_\_\_\_\_ )  
**Dates of Coverage:** From (mm/dd/yyyy): \_\_\_\_\_ To (mm/dd/yyyy): \_\_\_\_\_  
Is the issuance of this coverage **replacing** your existing coverage? \*  Yes  No

**Dependent Name** (Last) (First) (MI)

**Current Coverage:**  None  Medicare  Other Public \_\_\_\_\_  
 Employer Group \_\_\_\_\_  Private (Insurer \_\_\_\_\_)  
 Individually Purchased  VA (Facility \_\_\_\_\_)  Other ( \_\_\_\_\_ )  
**Dates of Coverage:** From (mm/dd/yyyy): \_\_\_\_\_ To (mm/dd/yyyy): \_\_\_\_\_  
Is the issuance of this coverage **replacing** your existing coverage? \*  Yes  No

\* If answering "Yes" please carefully read the following notice.

#### NOTICE TO APPLICANT REGARDING REPLACEMENT OF ACCIDENT & HEALTH INSURANCE

According to information you have furnished, you intend to lapse or otherwise terminate existing accident and health insurance and replace it with a policy to be issued by Health Alliance Northwest. For your own information and protection, you should be aware of and seriously consider certain factors that may affect the insurance protection available to you under the new policy.

1. You may wish to secure the advice of your present insurer or its agent regarding the proposed replacement of your present policy. This is not only your right, but it is also in your best interest to make sure you understand all the relevant factors involved in replacing your present coverage.
2. If, after due consideration, you still wish to terminate your present policy and replace it with new coverage, be certain to truthfully and completely answer all questions on the application. After the application has been completed and before you sign it, re-read it carefully to be certain that all information has been properly recorded.
3. It is recommended that you do not terminate your present contract until you are certain that your application for the new contract has been approved by Health Alliance Northwest.

## Consent to Contact

Please confirm how you would like to receive information from Health Alliance Northwest regarding your membership:

US Mail       Text Message \_\_\_\_\_       Email \_\_\_\_\_

If you have selected text message or email, please provide your consent:

\*I consent to receive an informational email or text about my Health Alliance Northwest membership.

Yes    No

## Acknowledgement & Signature

Signature – Adult applicants must sign this form below. Parent or guardian signature is required for applicants under the age of 18. By signing this form, you certify the following:

- I have read this document or it has been read to me.
- The answers provided within this entire application for coverage are, to the best of my knowledge, true and complete.
- Neither Health Alliance Northwest nor the agent has the authority to waive a complete answer to any question, determine coverage or insurability, alter any contract, or waive any of the insurance carrier's other rights and requirements.
- I understand that if I intentionally omit or provide false information on or in relation to this application, this policy may be canceled retroactively, in which case any claim I submit may not be paid by Health Alliance Northwest. I understand that if I intentionally omit or provide false information on or in relation to this application that I may face legal liability, including legal action based on fraud.

I understand that the information I have provided in this application will be used by Health Alliance Northwest and its affiliates to make decisions regarding eligibility and enrollment.

I understand that the information provided also includes my spouse/domestic partner and/or dependents' information.

I understand that I may be asked for authorization to disclose my medical, claim or benefit records at a later time.

I understand that I should retain a duplicate copy of this application for my own records.

I understand that no coverage shall be in force until approved by Health Alliance Northwest. If approved, coverage will be in force as of the effective date determined by Health Alliance Northwest.

I understand that this application will become part of the contract between Health Alliance Northwest and me.

I understand that protected health information described in this form may be used by, or disclosed to or by, organizations and persons who are not subject to federal or state privacy laws.

I understand I may revoke this authorization at any time by giving advance written notice to Health Alliance Northwest. Revocation of this authorization form will not affect actions Health Alliance Northwest took in reliance on this form prior to the written notice of revocation.

A photographic copy of this acknowledgment shall be as valid as the original.

I authorize the insurance carrier to electronically transmit the information contained herein.

I agree this Authorization shall be valid for two and one-half (2 ½) years from the latest signature date below.

If this application was taken over the phone or on the computer, I acknowledge that I, myself, have not actually signed this application but instead hereby authorize the insurance carrier to print "Electronically Acknowledged" on the signature line of the application, and I agree that such printing shall be treated as a valid signature for all purposes of this form. I acknowledge that the insurance carrier has verified my identity for this purpose in accordance with any applicable law or regulation.

By signing below, I acknowledge that I have read and understand this document and I am signing of my own free will.

I HAVE READ AND CONSIDERED THE CONTENTS OF THIS FORM. BY SIGNING THIS FORM, I HEREBY AUTHORIZE THE USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION AS DESCRIBED IN THIS FORM.

\_\_\_\_\_  
Primary Applicant (or Authorized Legal Representative) Signature      Date \_\_\_\_\_

\_\_\_\_\_  
Spouse/Domestic Partner Signature (ONLY if to be insured)      Date \_\_\_\_\_

\_\_\_\_\_  
Dependent Signature (ONLY if 18 or over and ONLY if to be insured)      Date \_\_\_\_\_

\_\_\_\_\_  
Dependent Signature (ONLY if 18 or over and ONLY if to be insured)      Date \_\_\_\_\_

\_\_\_\_\_  
Dependent Signature (ONLY if 18 or over and ONLY if to be insured)      Date \_\_\_\_\_

\_\_\_\_\_  
Dependent Signature (ONLY if 18 or over and ONLY if to be insured)      Date \_\_\_\_\_

**Primary Applicant Name** \_\_\_\_\_

### Automatic Premium Payment Program

Sign up for automatic payments and enjoy knowing your payment is on time. It's the easy way to pay. Your payment will happen on the first day of each month. If the amount is going to change, we'll let you know at least 30 days before it does.

If you have any questions, please call our Customer Service Department at 1-866-247-3296, Monday through Friday, 8 a.m. to 5 p.m. CDT

To get started, choose one of the options below and fill out the form.

Option A – Pay from your checking or savings account.

Option B – Pay with your credit card.

### Option A – Automatic Premium Payment Authorization (please print)

Name (First, Middle Initial, Last) _____	See voided check sample for this information. <b>Financial Institution of Payor</b> Name _____ Branch _____ City _____ State _____ ZIP _____ ABA# _____ Account# _____
Social Security Number _____	
Phone Number ( ) _____	
Make this deduction from: <input type="checkbox"/> Checking (Enclose voided check) <input type="checkbox"/> Savings	

Would you like this to apply to your initial payment? If you select "no" you will have to make an initial payment separately.

Yes     No

I hereby authorize Health Alliance Medical Plans, Inc., and the financial institution named above to initiate monthly debit entries on the appropriate date and in the amount of the current premium for my plan and to initiate, if necessary, credit entries and adjustments for any debit entries in error to the account and financial institution indicated above. This authority is to remain in effect until Health Alliance has received written notification from me of its termination in such time as to afford Health Alliance and the financial institution a reasonable opportunity to act on it.

Signature \_\_\_\_\_ Date \_\_\_\_\_

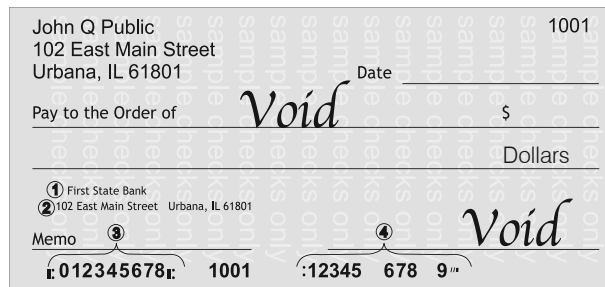
### Option B – Authorization for Monthly Recurring Credit Card Transactions to Pay Premium (please print)

I hereby authorize Health Alliance to keep my signature on file and to process a monthly recurring credit card transaction for payment of my health insurance premium, which is processed on the 1st of every month. I understand this will begin with my next payment.

**I acknowledge that this recurring payment will continue until the expiration date of the credit card listed below or until I notify Health Alliance in writing to discontinue the recurring payment.**

Would you like this to apply to your initial payment? If you select "no" you will have to make an initial payment separately.

Yes     No



### Sample voided check

1. Name of financial institution, 2. Branch, City, State, ZIP,
3. ABA routing number, 4. Account number

Member Name: \_\_\_\_\_

Member Number (if known): \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Card Type:  Visa     MasterCard     Discover

Credit Card Number: \_\_\_\_\_

Expiration Month/Year: \_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Three-digit security code located on the back of the card in the signature strip: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**TO BE COMPLETED BY AGENT**

**Agent/Producer Information**

I certify that:

- All answers provided in this application were completed by or provided by the applicant.
- I have reviewed this enrollment form to ensure that all required items have been completed.

**Agent/Broker**

Agent Name:	ID#/Code:
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Agency:	Phone: (       )
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Email:
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Producer Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

(A faxed signature shall be valid as an original signature.)